

BY-LAWS

of

GILES FONDA YATES COUNCIL OF PRINCES OF JERUSALEM

of the

A. & A. S. Rite for the N. M. J. of the U. S. A.
BOSTON, MASSACHUSETTS

ARTICLE I

ORGANIZATION

SECTION 1. Giles Fonda Yates Council of Princes of Jerusalem consists of a Sovereign Prince, High Priest, Senior Warden, Junior Warden, Treasurer, Secretary, Master of Ceremonies, Hospitaler, Master of Entrances, Tyler, and as many members as the Council may admit in accordance with the By-laws.

CONVENTIONS

SECT. 2. The stated conventions shall be held on the second Fridays of April, October, December, and February, at such hour as the Sovereign Prince shall direct, but he may suspend any of them upon giving the members due notice. He may restrict the presence of Valorous Princes not members of the Council during the transaction of business whenever he shall deem it expedient.

SPECIAL CONVENTION

SECT. 3. Special Conventions may be called by the Sovereign Prince for conferring the grades.

ANNUAL CONVENTION

SECT. 4. The regular Convention in April shall include the annual business and election of officers.

QUORUM FOR BUSINESS

SECT. 5. Five members shall constitute a quorum for the transaction of business, provided the Sovereign Prince, High Priest, or either of the Wardens is present.

ARTICLE II

OFFICERS

SECTION 1. At the Annual Convention the Sovereign Prince, High Priest, Senior Warden, Junior Warden, Treasurer, and Secretary shall be elected by written or printed ballots. The Sovereign Prince shall appoint a Master of Ceremonies, Hospitaler, Master of Entrances, and Tyler. He may also at any time appoint other officers to assist in the labors of the Council, who shall hold office during his pleasure.

INSTALLATION

SECT. 2. The officers shall be installed as soon as may be practicable after their election or appointment, and shall perform the duties of their respective offices until their successors are installed.

SECT. 3. The duties and prerogatives of the several officers shall be such as are prescribed by the constitutions, regulations, rituals, and usage of the Rite.

TREASURER

SECT. 4. The Treasurer shall collect and receipt for all the funds in the hands of the Secretary at or immediately after each Convention, pay all bills approved by the Committee on Finance and all appropriations made by the Council, and keep a correct account of all his receipts and payments. He shall take charge and keep an inventory of all the property of the Council, with the exception of that otherwise provided for. His accounts shall at all times be subject to the inspection of the Committee on Finance. He shall give a bond in such amount as the Finance Committee may require, the premium for which shall be paid by the Council, and furnish them with such statements as they may from time to time require. He shall receive as compensation for his services such sum as the Council may from time to time determine. He shall deliver to his successor in office immediately after installation all the funds and other property intrusted to his care, taking duplicate receipts therefor in detail, one of which he shall deposit with the Secretary.

SECRETARY

SECT. 5. The Secretary shall keep full and accurate records of the proceedings of the Council, collect all money due from the members, and pay it to the Treasurer at or immediately after each stated Convention, taking a receipt therefor. He shall issue to every member a sealed notice at least three days previous to each stated Convention of the time and place thereof, stating therein the name, occupation, business and legal residence of every candidate for the grades or membership, and the name of the member by whom he is proposed. He shall notify all committees and furnish the chairman a copy of the vote by which he

shall forfeit his membership without further vote of the Council. If the Council refuses to reinstate a suspended member on tender of the amount due when he was suspended, the Secretary shall issue to him a demit.

ARTICLE IV

CANDIDATES

SECTION 1. Each candidate for the Grades in this Council must be a member in good standing in a Lodge of Perfection. He shall sign an application in the form prescribed by the Supreme Council, N. M. J., and be proposed by a member of the Council. The application accompanied by the prescribed fee shall be in the hands of the Secretary at least five days before the Convention at which the ballot is to be taken. Provided, however, any application on which one year or more has elapsed since receiving the 14th Grade of Perfection shall not be acted upon until two months following the reading of same in open Convention.

SECT. 2. Each application shall be referred to a committee of three, whose names shall not be given to the Council. They shall make a detailed report in writing, same to be attached to the application for future reference, and no ballot shall be taken without a report from the majority of the committee. Upon request the report of the committee shall be read in open meeting. A unanimous ballot shall be necessary for an election, and if the application is rejected, the fee shall be returned forthwith.

APPLICATIONS FOR MEMBERSHIP

SECT. 3. Each candidate for membership must be proposed by a member of the Council in the form prescribed by the Supreme Council, N. M. J., accompanied by the fee, and satisfactory evidence of an honorable discharge from the Council of Princes of Jerusalem with which he was previously affiliated. The application shall be subject to the same requirements thereafter as are prescribed in the previous section.

ARTICLE V

FEES

SECTION 1. The fee for the Grades is hereby established at \$40. The fee for membership is hereby established at \$10.

DUES

SECT. 2. Each member of the Council except Honorary and Life Members shall annually in the month of April pay three dollars for the support of the Council for the ensuing year. Provided, however, that members added during the remainder of the calendar year shall pay one half the year's dues.

REMISSION OF DUES

SECT. 3. The Committee on Finance shall have full authority to remit from time to time the dues of any member whose age, infirmity, misfortune, or deserts may in their good judgment entitle him to remission.

ARTICLE VI

COMMITTEES

SECTION 1. The Prince of Jerusalem first appointed on a committee shall be chairman and shall notify his associates of the time and place of meeting. This section does not apply to committees appointed for the investigation of candidates. The Sovereign Prince is ex-officio chairman of all committees except those otherwise expressly designated.

COMMITTEE ON FINANCE

SECT. 2. The Sovereign Prince, High Priest, and Wardens shall constitute a Committee on Finance, who shall examine all bills and demands against the Council and approve them if found correct. They shall inspect and audit the books, accounts, and securities of the Treasurer, Secretary, and Trustees, and verify the funds and properties and generally superintend the financial affairs of the Council. At each annual Convention they shall submit a detailed statement of the receipts and expenditures of the past year, and furnish a list of the assets and liabilities of the Council.

ARTICLE VII

PERMANENT FUND

SECTION 1. The Permanent Fund shall consist of all moneys received from Life Memberships; of 1/20th of the entire annual receipts of the Council excepting the fees for Life Membership; of all donations and bequests to the Council which are not otherwise definitely limited, and the income of the Permanent Fund unless the Finance Committee in writing request same for the use of the Council and of such additions as shall from time to time be made by vote of the Council. The principal of the fund shall never be expended. It shall not be considered good princely faith in the Council to diminish the rate of increase hereby established.

BOARD OF TRUSTEES

SECT. 2. The Permanent Fund shall be held in the name of the Trustees of the Permanent Fund of Giles

appointed, conduct the correspondence, and issue notifications and summonses as the Sovereign Prince may direct. His books, papers, and accounts shall be presented to the Finance Committee with such statements as they may desire, and he shall attend their meetings upon request. Under the direction of the Finance Committee he shall provide himself with all necessary books, stationery, and papers for the proper conduct of the duties of his office, and present the bills for same to the Finance Committee for approval. He shall carefully preserve in some safe place all books, papers, and other property of the Council, together with a full and minute inventory thereof. He shall receive as compensation for his services such sum as the Council may from time to time determine. He shall deliver to his successor in office all the property of the Council entrusted to his care immediately after installation, taking duplicate receipts therefor in detail, one of which he shall deposit with the Treasurer. He shall keep a book or roster which shall contain a copy of the By-laws and the Oath of Fealty and Allegiance to the Supreme Council, which shall be signed by each Valorous Prince receiving the 16th Grade in this Council and every Valorous Prince admitted from another jurisdiction.

TYLER

SECT. 6. The Tyler shall attend all Conventions of the Council, have the apartments in proper order, and be always subject to the direction of the Sovereign Prince. He shall receive for his services such sum as the Committee on Finance may from time to time determine.

VACANCIES

SECT. 7. When a vacancy occurs in any elective office, by death or otherwise, an election to fill the same shall take place at a stated Convention upon giving the members due notice, except when there is a vacancy in the first or presiding office, in which case the next officer in rank shall succeed to and be invested with the title, and be possessed of all the powers and prerogatives of such presiding officer until the next regular election.

ARTICLE III

MEMBERS

SECTION 1. Every candidate receiving the 16th Grade in Giles Fonda Yates Council of Princes of Jerusalem shall become thereby without the payment of any fee a member of the Council upon signing the By-laws and Oath of Fealty.

SECT. 2. A Prince of Jerusalem receiving the 16th Grade elsewhere shall be proposed in the regular form for membership. He shall sign the By-laws and Oath of Fealty within six months of his election.

LIFE MEMBERS

SECTION 3. Any member of the Council in good standing whose dues and assessments are paid shall be constituted a Life Member upon the payment of a fee fifteen times the annual dues. He shall enjoy all the rights and privileges of full membership and shall be exempt from annual dues.

HONORARY MEMBERS

SECT. 4. All past Sovereign Princes of this Council shall be Honorary Members. Princes of Jerusalem who have been eminently useful to the Masonic fraternity or have rendered important service to this Council may be admitted Honorary Members. Their names shall be inserted in the notification of the regular convention at which the election is to take place, and the unanimous consent by ballot of the members present shall be necessary for an election. Honorary Members shall be exempt from dues and assessments, and shall enjoy all the rights and privileges of membership, except that an Honorary Member who is an active member of another Council shall have no right to vote in this Council while such active membership continues.

WITHDRAWAL

SECT. 5. Any member in good standing whose dues and assessments are paid may withdraw from the Council on presenting a written resignation at a regular convention.

FORFEITURE OF MEMBERSHIP

SECT. 6. Any member neglecting to pay his dues for one year may forfeit his membership or be suspended by vote of the Council at a stated Convention unless a satisfactory reason be offered, but this action shall not be taken until at least two months notice has been given by the Secretary to the delinquent of the time and place where action will be taken, provided his residence is known to the Council.

SECT. 7. Withdrawal or forfeiture of membership shall thereby forfeit all right, title, and interest in the funds and property of the Council and any benefits arising therefrom.

REINSTATEMENTS

SECT. 8. The payment of all arrears at the time of suspension shall reinstate a member; provided, however, that if he shall remain suspended for more than two years he shall be reinstated only by a majority vote of the members of the Council present at a regular Convention. A member continuing suspended for more than two years

Fonda Yates Council of Princes of Jerusalem, Boston, Massachusetts, and shall be under the direction and control of a Board of Trustees consisting of the Sovereign Prince, who shall be chairman of the Board, Treasurer, and three members who hold no other office in the Council. At each Annual Convention the Council shall elect one member of the Board for the term of three years. Each Trustee, however, shall hold his office until his successor is elected. The Board thus constituted shall be styled "The Trustees of the Permanent Fund of Giles Fonda Yates Council of Princes of Jerusalem, Boston, Massachusetts."

DUTIES

SECT. 3. The Board of Trustees shall carefully and judiciously invest and reinvest the Permanent Fund in such securities of a permanent value as in their judgment will best promote the financial interest of the Council, and shall deposit the securities and vouchers of the fund where their safety from fire and theft will be insured. They may also deposit the funds in cooperative banks, savings banks, and trust companies of the State of Massachusetts and national banks located in this Commonwealth.

SECT. 4. They shall keep a full and accurate record of the investments and income of the Permanent Fund, and at each annual Convention they shall submit to the Council a correct statement in writing of the fund in detail.

SECT. 5. The Trustees of the Permanent Fund of Giles Fonda Yates Council of Princes of Jerusalem, Boston, Massachusetts, by a majority vote of the Board may authorize the Treasurer of the Board of Trustees to sign necessary papers for the purchase, sale, assignment, or transfer of securities or property standing in the name of the Trustees of the Permanent Fund.

VACANCIES

SECT. 6. Should a vacancy occur in the Board of Trustees by reason of death or otherwise, it shall be filled for the remainder of the term by an election by ballot at a stated Convention as soon thereafter as may be practicable, due notice of the election being borne in the notification.

ARTICLE VIII

RESERVE FUND

SECTION 1. The Reserve Fund shall consist of such sums as may be voted by the Council from time to time from the funds, but the total amount of same shall not exceed \$20,000. All income of the fund in excess of said amount shall be paid annually to the Trustees of the Permanent Fund and become a part of said Permanent Fund. It shall be invested in the name of the Trustees of the Reserve Fund of Giles Fonda Yates Council of Princes of Jerusalem, Boston, Massachusetts, in such savings banks of the State of Massachusetts, national banks of this Commonwealth, and securities as may be immediately available for use. Any part of the fund may be expended under the direction of the Finance Committee by vote of the Council at any regular Convention, or, should an emergency arise, by a majority vote of the Trustees, and such action if taken shall be reported and made a part of the record at the following regular Convention of the Council. The fund shall otherwise be subject to the same regulations as are provided for the Permanent Fund, Article VII, Sections 2, 5, and 6, except when the words "Permanent Fund" are used to substitute the words "Reserve Fund."

ARTICLE IX

DESCRIPTION OF THE SEAL

SECTION 1. The seal of the Council consists of an outer circle one and five eighths inches in diameter with an inner circle one and one eighth inches in diameter, and between these circles is inscribed "Giles Fonda Yates Council of Princes of Jerusalem, Boston, Massachusetts." Within the small circle there is a representation of a hand holding a balance in equipoise. On the left is the letter "D" and on the right is the letter "Z." Under the balance is a two-edged sword in a perpendicular position, hilt down, with five stars surrounding the point, the center one larger than the others; under the sword is the date 1864, the year the Council was chartered.

ARTICLE X

AMENDMENT OR REPEAL OF BY-LAWS

SECTION 1. These By-laws shall not be amended or repealed unless the proposition to amend or repeal be submitted to the Council in writing at a regular Convention, read in open Council, referred to a committee of three, stand at least to the following regular Convention, and be inserted in the notification of the Convention at which it is to be acted upon.

SECT. 2. No part of these By-laws shall be altered, amended, repealed, or additions made thereto, unless two thirds of the members present shall vote in the affirmative. Provided, that any amendment or alteration of Article VII relating to the Permanent Fund, and this section shall require a four-fifths affirmative vote of the members present.

SECT. 3. All other By-laws heretofore adopted for the government of this Council are hereby repealed.